

System Verification Checklist

Project Name **Typical VAV with Reheat**

Tag: VAV-[Room]

Mechanical Contractor (MC)

- Unit Tag Installed
- Correct Inlet Size (Inches)
- Access Door Unobstructed
- Reheat Coil Installed
- P/T Test Ports Installed
- Strainer Installed
- Isolation Valves Installed
- Manual Balancing Valves Installed
- Temperature Control Valve Installed (2-Way or 3-Way)
- Initial and Date for Each Unit

Sheet Metal Contractor (SM)

- Correct Number of Grilles and Diffusers Installed
- Manual Volume Damper Installed for Each Grille and Diffuser
- Initial and Date for Each Unit

Temperature Controls Contractor (TCC)

- Discharge Air Temperature Sensor Wired
- Temperature Control Valve Wired
- Thermostat Installed and Wired
- DDC Fully Programmed
- Minimum and Maximum CFM Setpoints
- Initial and Date for Each Unit

Remarks:

